

Job Description

Post Title:

Deputy Faculty Leader: Humanities

Grade:

MPS + TLR2a

Responsible to:

Faculty Leader: Humanities

Responsible for:

- Support the Faculty Leader in leading and managing the Humanities faculty into the next stage of its development. More specifically support the Faculty Leader in ensuring that;
 - the highest standards of teaching and learning and achievement are developed and maintained.
 - the climate for learning in the faculty is positive and that levels of student engagement and behaviour are high.

Specific Duties of the Deputy Faculty Leader: Humanities

Achievement

- To be accountable for outcomes in those subjects within the faculty which are delegated by the Faculty Leader. To set achievement targets for the faculty.
- To maintain up to date records of current student attainment and progress in subjects delegated.
- To work with the Faculty Leader to implement planned intervention strategies when students fall behind.

Teaching and Learning

- To role model high quality teaching and learning.
- To contribute to the monitoring of the quality of typical teaching and learning over time in the faculty.

Behaviour and Safety

- To role model excellent behaviour management practice.
- To support colleagues in the faculty in their management of behaviour when required, in line with the college's Behaviour for Learning policy.

Leadership and Management

- To assist the Faculty Leader in the production of an annual evaluation of the faculty's performance and formulate an improvement plan based on the identified areas for improvement.
- To work within, and to contribute towards the implementation of college policies.
- To contribute towards an ethos of collegiality and positivity within the faculty.
- To assist the Faculty Leader in the identification of the resource requirements of the faculty. Once acquired, manage the resources effectively.
- To complete appraisal end of year reviews and action plans for certain colleagues in the faculty, as directed by the Faculty Leader
- To implement and continually refine those schemes of work specified by the Faculty Leader.

To carry out all additional leadership and management tasks as directed by the Faculty Leader.

Person Specification

Post Title:

Deputy Faculty Leader – Humanities

Criteria will be assessed through: application, interview

	Essential	Desirable
Experience and Skills	<ul style="list-style-type: none"> • Qualified teacher. • Good classroom practitioner with strong subject knowledge • Experience of teaching in two key stages • Effective communicator • Strong behaviour management skills • Ability to prioritise, plan and organise • Ability to motivate others and work sensitively with people • Good knowledge of current educational developments • Ability to work well under pressure and to deadlines • Enhanced DBS • Subject specialism knowledge allowing secure teaching up to GCSE level in one of history, geography or RE 	<ul style="list-style-type: none"> • Successful experience of team management in a secondary school • Experience of teaching in Key Stage 3, 4 and 5. • Experience of developing and delivering a new course • Experience of leading on raising achievement • Subject specialism knowledge allowing secure teaching up to GCSE level in more than one of history, geography or RE
Qualifications	<ul style="list-style-type: none"> • Good honours degree and teaching qualification 	<ul style="list-style-type: none"> • Evidence of further professional development
Personal Attributes	<ul style="list-style-type: none"> • Enthusiasm for working with young people • Passionate about teaching and learning • Ability to both lead and be a team member • An excellent attendance record • Personal impact and presence • Energy, vigour and perseverance • Self-driven and ambitious • Reliability and integrity • Good sense of humour 	